



10725 Reesor Road Markham, Ontario L6B 1A8

**PIN: 614750-1**

August 19, 2025

Evergreen Community Hospice  
7672 Elgin Mills  
Markham, ON  
L6B 1A8  
Attn: Laura Lavallee

Dear Laura,

***Project Description: Construction/Renovation of Interior structure of property***  
***Leased Property Address: 7672 Elgin Mills, Markham Ontario, L6B 1A8***

Further to your request of development for 7672 Elgin Mills and the details and information submitted with the application. Please consider this letter your written permission to proceed with the interior construction (the “Work”) of the property located at 7672 Elgin Mills, Markham, Ontario.

The authority granted herein is conditional upon your agreeing to comply with all mitigation measures and conditions listed below:

1. The term of this permission for begins on the 19<sup>th</sup> day of August 2025 and ends on the 30<sup>th</sup> day of August 2026. Work is permitted only within the interior of the property outlined in yellow under ***Schedule ‘A’ accordingly.***
2. The Lessee shall adhere to the technical requirements for the design and construction of the interior according to the Housing and Small Buildings Illustrated User’s Guide of National Building Code of Canada 2020 attached to the email sent with this document accordingly.
3. The Lessee shall adhere to Accessibility standards for the design and construction of the interior according to the Accessible design for the built environment Standard attached to the email sent with this document accordingly.
4. The Lessee shall adhere to local Municipality Zoning and By-laws. If the National building code conflicts with Municipal by-laws refer to the more stringent of the codes to ensure compliance with both Municipal and Federal.
5. The Lessee shall contact and advise Markham Heritage of the Work to occur and provide confirmation of their approval of the Work to Parks Canada Agency at their earliest convenience.

6. The Lessee shall adhere to Local Municipality Noise By-Law 2017-74. Please limit construction equipment noise to times on Saturdays from 9am to 5pm. Sundays and Statutory holidays are considered prohibited at all times.
7. Responsibilities for the Construction Safety Regulations on any construction site shall be the responsibility of the Lessee and its contractors to apply to all individuals and employees working on site.
8. The Lessee will be responsible for all costs associated with the renovations such as the materials, supplies, services and ongoing maintenance. The Lessee will also be responsible for all costs to remedy damages to the property as a result of the Work occurring within the property.
9. The Lessee is to provide copies of final reports and signed documents by all contractors, engineers, technicians etc. of the Work that is going to occur inside the property.
10. The Lessee(s) must always keep active commercial general liability insurance and maintain it in force throughout the duration of the Leased agreement in such amount of not less than Two Million (\$2,000,000) Dollars in respect of injury to, or death of any persons or property damage, for the benefit of ***His Majesty the King in the Right of Canada as represented by Parks Canada Agency*** as an additional insured in full for the duration of the occupancy. The Policy(ies) shall include Lessee's Legal Liability coverage. Lessee shall ensure that their insurance provider will cover expenses if any damage occurs as a result of the Work.
11. The Lessee shall at all times indemnify and save harmless His Majesty the King in Right of Canada or any of His servants, agents and all those for whom His Majesty is responsible at law, from against all claims, demands, losses, costs, damages, actions suits or proceedings by whomsoever made, brought or prosecuted in any manner based upon, arising out of, related to, occasioned by or attributable to Lessee's use of the Property.

The safety of our Tenants is of utmost importance to Parks Canada. We trust that you understand and respect the need to take all necessary precautions when undertaking this work. Your attention to these matters is greatly appreciated.

Sincerely,

Mikailou Sy  
Field Unit Superintendent, Rouge

\*By signing below, I acknowledge having read and understood the above noted conditions and agree to fully comply with the conditions, and mitigations in the Letter of Permission.

---

*Evergreen Hospice or Laura Lavallee*  
*Date:*

## Schedule 'A'

